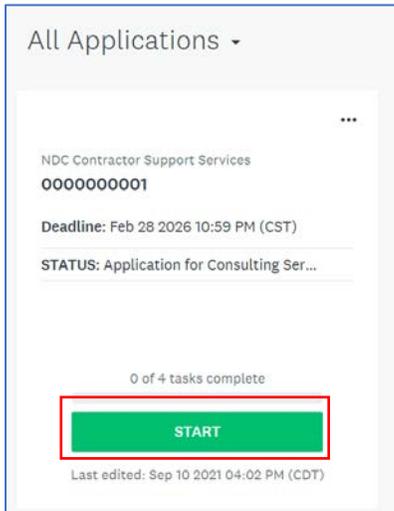
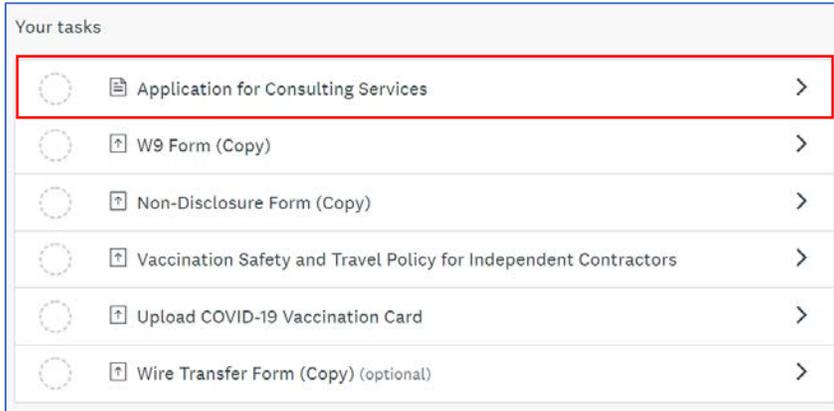


Application for Consulting Services – User Guide

1. Login to the application and click 'Start' for the Consulting Services Application.



2. Start with the 'Application for Consulting Services' task.



- Begin filling out the application with relevant data for testing. If the field does not apply, enter 'N/A', otherwise a blank text box will get an error message and you will not be able to continue onto the next page.

Application for Consulting Services 0%

This application is submitted in response to NDC's request for qualifications for technical assistance services. Please read the instructions carefully and complete all of the requested information. Incomplete applications will not be considered.

Contact Information

First Name Last Name

Entity Name

Tax Identification Number Entity Type

Sole Proprietor
 Limited Liability Corporation
 Corporation

Mailing Address

Enter your mailing address:

- Fill out second page experience matrix. Every row must be answered, but if you do not have a certification or certification expiration date then you can leave the text 'N/A'. Otherwise, you can delete the 'N/A' text and type in the appropriate information for that row.

Application for Consulting Services 90%

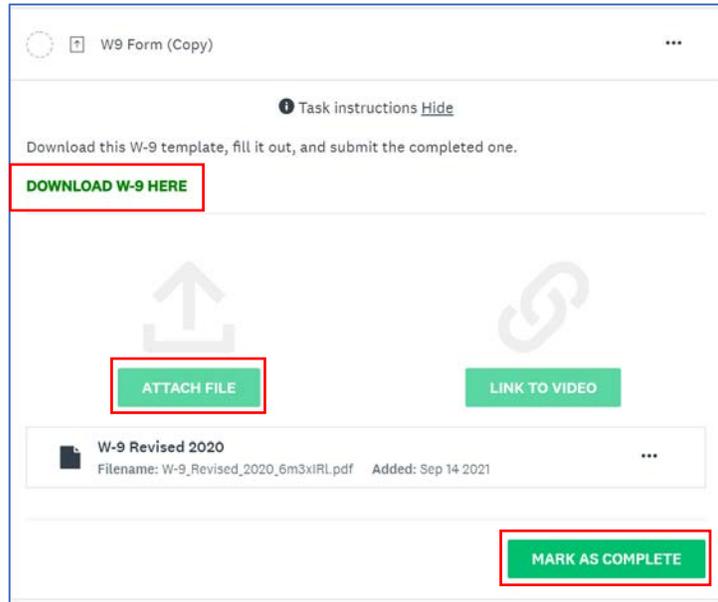
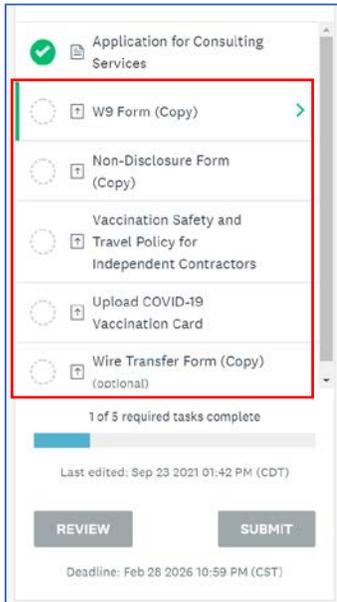
This application is submitted in response to NDC's request for qualifications for technical assistance services. Please read the instructions carefully and complete all of the requested information. Incomplete applications will not be considered.

Experience Matrix: Affordable Housing, Mixed Finance and Homeownership

Please complete experience matrix thoroughly. If you do not have any experience in a particular program, please leave the response blank.

	How many years of experience do you have with this program?	Do you have a certification in this subject matter?	What is the name of the certifying agency?	When certified:
HOME Investment Partnerships Program (includes financial management of HOME grants)	Less than 1 year	No	n/a	n/a
Recapitalization and preservation of affordable multifamily housing, including Rental	--			

5. After you've completed the Application for Consulting Services, click on the "W9 Form" link to download and fill out the W-9 form. Then you can click 'Attach File' to upload your file and 'Mark as Complete' to save it to your application. Do the same for the 'Non-Disclosure Form', 'Vaccination Safety and Travel Policy for Independent Contractors', 'Upload COVID-19 Vaccination', and the 'Wire Transfer Form' (this is the only optional form).



6. Once you've uploaded all of the required forms and see all green checkmarks, click submit if you're ready or review to look over the application one more time.

